

# Jean-François Grenier

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## Objectives & interests

Technology | Information management | Communication | Administration

## Competencies

- Responsible and rigorous
- Autodidact and resourceful
- Write, speak and read both French and English
- Great knowledge of computer related technologies

## Academics

D.E.S.S in public relations Université Laval	2009-Now
<ul style="list-style-type: none"><li>▪ Risk communication</li><li>▪ Institutional communication</li><li>▪ Internet communications management</li></ul>	
Bachelor in business administration UQAM   Université Laval   UQTR	2006-2008
<ul style="list-style-type: none"><li>▪ Generalist curriculum</li><li>▪ Sociology, economics and politics</li><li>▪ Innovation in business environments</li><li>▪ Knowledge management and e-learning</li><li>▪ Organizational analysis and strategic planning</li></ul>	
Certificate in organizational communication UQAM	2008
<ul style="list-style-type: none"><li>▪ Communication theory</li><li>▪ Communication problems analysis and solving</li><li>▪ Communicational tools elaboration and implantation</li></ul>	
Short program in public relations UQAM	2008
<ul style="list-style-type: none"><li>▪ Communications strategic planning</li><li>▪ Communication campaign execution and evaluation</li></ul>	

College degree in natural science 2002-2003  
Cégep de Saint-Félicien

- Science methodology and reasoning
- Academic basis in mathematics, physics and chemistry

## Work experience

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Operations and logistics | Ex Machina (Moulin à Images / Aurora Borealis) 2009

- Teamwork on multiple projects
- Fabrication and assembly of scenic components
- Gestion et entretien de l'équipement et de l'outillage
- Tools, protection equipment and hardware buyer
- Documents and forms conception (logistics and human resources)

Administrator and secretary | AÉTÉLUQ 2009

- Association management
- Communication with students and stakeholders
- Responsible of meetings coordination and archives

Official agent | Canadian federal election 2008

- Responsible for electoral law conformity
- Linking between national and local organization
- Management, campaign accounting and financial reports

Machinery operator and team leader | Ville de Dolbeau-Mistassini 2005 – 2006

- Equipment maintenance
- Tractor driver in urban zones
- Supervising other students work
- Training new employees on equipment and procedures

## Autres

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- Driver license
- 4th place at « Concours Étincelle 2008 » by POLE-QCA
- General First Aid | CPR | AED (Red Cross, valid up to 2011)
- Economic publication on [unmondelibre.org](http://unmondelibre.org) and [quebecoislibre.org](http://quebecoislibre.org)

## References

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Available on request